



INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS

THURSDAY, 27 MAY 2010

Please find enclosed Decision Notices in connection with the following:

Individual Cabinet Member Decisions:

1. Shop Mobility (Pages 1 - 6)
2. Request to Fly the Flag of St George (Pages 7 - 10)

Officer Delegated Decisions:

3. Chatsworth Gardens Contingency Project Options Study - Appointment of Consultants (Page 11)

Please note that these are subject to call-in.

Queries regarding these documents

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Published on THURSDAY, 27 MAY 2010



**EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER
NOTICE OF DECISION**

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: SHOPMOBILITY			
NAME OF DECISION TAKER:	COUNCILLOR STUART LANGHORN		
POSITION AND RESPONSIBILITY HELD:	PORTFOLIO HOLDER FOR PROPERTY SERVICES		
CONTACT OFFICER:	GRAHAM COX		
TELEPHONE:	01524 582504		
E-MAIL:	gcox@lancaster.gov.uk		
Details of Decision:			
(1) That a new Service Level Agreement be entered into with One Voice to continue the provision of shop mobility services within the district up to 31 March 2011.			
(2) That the operation of the shop mobility service by One Voice during this period be monitored to enable a review of the SLA to be undertaken alongside other city council SLAs later in the year.			
Reasons for the decision (continue on separate sheet or append relevant papers as necessary):			
To ensure that the shop mobility scheme continues within the district this financial year, by the provider One Voice and then to the review of the long term development of this scheme, following consultation.			
Is the decision URGENT - NO Please delete as appropriate and give reasons for urgency below:			
<i>*To be completed in the case of URGENT decisions</i>			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW AND SCRUTINY COMMITTEE PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW AND SCRUTINY COMMITTEE CHAIRMAN:		N/A	
I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.			
SIGNATURE OF DECISION TAKER:	Councillor Stuart Langhorn		
DATE:	25 May 2010		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO.
			2010/2
DATE DECISION TAKEN:	25/5/10	DATE RECEIVED BY DEMOCRATIC SERVICES:	25/5/10
DATE DECISION PUBLISHED:	27/5/10	IMPLEMENTATION DATE (publication day + 5 working days):	7/6/10

A copy of the report considered by the decision taker should be appended to this form and forwarded immediately to Democratic Services on completion.

CABINET

**Shop Mobility
Individual Cabinet Member Decision
(Councillor Stuart Langhorn)**

Report of Head of Property Services

PURPOSE OF REPORT			
To consider the grant of a Service Level Agreement to a new provider of the Shop Mobility scheme following the termination of the existing agreement by the previous provider.			
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input checked="" type="checkbox"/> Referral from Cabinet Member
Date Included in Forward Plan	N/A		
This report is public			

OFFICER RECOMMENDATIONS

- (1) That a new Service Level Agreement be entered into with One Voice to continue the provision of shop mobility services within the district up to 31 March 2011.
- (2) That the operation of the shop mobility service by One Voice during this period be monitored to enable a review of the SLA to be undertaken alongside other city council SLAs later in the year.

1.0 Introduction

- 1.1 The shop mobility scheme provides mobility equipment for customers visiting Lancaster and Morecambe centres. The equipment provided is mainly mobility scooters or wheelchairs.
- 1.2 The initial provider of the service was Preston Community Transport who delivered the mobility equipment to Morecambe (Festival Market) each Thursday and Lancaster (Dalton Square) each Friday. The equipment was initially provided by a lottery grant whilst the annual costs of the service are assisted by an annual grant from the City Council for which a service level agreement (SLA) is entered into. The budgeted grant allocation for 2010/11 is £12,300.
- 1.3 Unfortunately, Preston Community Transport is no longer able to provide the service due to problems that have arisen with the Transport Commissioners regarding the delivery of vehicles to the district. No notice was provided to the council as stipulated in the SLA. Preston Community Transport has been operating the scheme at a loss

in recent years. No payment has been made to Preston Community Transport during the current year.

2.0 Proposal Details

- 2.1 In order to continue with the shop mobility service, discussions have been undertaken with the local organisation, One Voice, who operate from premises on Sulyard Street, Lancaster. They have put forward proposals to take over and consider expansion of the existing service levels. Preston Community Transport has already made the equipment available to One Voice.
- 2.2 A copy of the current proposals from One Voice is attached as an appendix to the report. This indicates that the scheme could initially expand to two days each week with a long term objective of a five-day week operation. The provision of training for users of the equipment would be a good opportunity as the current lack of training has resulted in some minor incidents.
- 2.3 By providing links to charities already working with disabled people, the shop mobility service will become part of a more inclusive service provision.
- 2.4 Opportunities also exist to consider the future funding arrangements of the scheme. Whilst the grant payment from the council is still necessary to ensure that the service can be re-started, options are being considered for income generation, which would involve a small fee payable by users together with sponsorship income. These income opportunities should enable the scheme to be more financially secure and enable any expansion of the scheme to be funded and consideration given to the possible future reduction in grant aid. To achieve this it will be necessary to consider the operating accounts from One Voice to be aware of the ongoing viability of the scheme.
- 2.5 It should be noted however that the previous SLA with Preston Community transport would have expired in March 2011 and at this stage the Council has not had the opportunity to review the provision of such grant support for the future.

3.0 Details of Consultation

- 3.1 Discussions have been held with Preston Community Transport, One Voice and the local branch of the CVS. A number of members of the public have been in contact with the council about the current lack of service provision.
- 3.2 Further consultation will be carried out by One Voice to determine the future potential expansion of the scheme.

4.0 Options and Options Analysis (including risk assessment)

- 4.1 Option 1 – to enter into a new long term SLA with One Voice to provide a shop mobility scheme in Lancaster and Morecambe. This would enable the provision of a service to local customers to be continued by a local provider. Opportunities also exist for the future expansion of the scheme for which funding arrangements are being considered.
- 4.2 Option 2 – to enter into a new SLA with One Voice up to 31st March, 2011 and during this time scale look at the development of the long term scheme following consultation. This will mean that this SLA will be reviewed and kept in line with all other SLAs which are to be reviewed this financial year.

4.3 Option 3 is not to provide the service. This would result in a saving to the council of £12,300 in current and future years. However there would be no immediate provision of shop mobility services in the district. Although the service is not directly provided by the council, complaints about the lack of accessibility into the town centres would continue to arise.

5.0 Officer Preferred Option (and comments)

5.1 Option 2 is preferred as this continues the shop mobility scheme within the district this financial year by One Voice and allows the review of the long term development of this scheme, following consultation.

RELATIONSHIP TO POLICY FRAMEWORK

There are no direct links to the current policy framework.

**CONCLUSION OF IMPACT ASSESSMENT
(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)**

The provision of the service from a local organisation will be more sustainable. Transport will not be required to deliver the equipment from Preston to the district twice each week thereby reducing carbon emissions.

FINANCIAL IMPLICATIONS

There are no additional financial implications arising for the city council should an SLA expiring in March 2011 be approved as the service will be provided within available budgets.

Should a longer term SLA be considered however this would need to be considered alongside other competing priorities during the 2011/12 budget process since a number of current SLAs are due to expire in March 2011.

SECTION 151 OFFICER'S COMMENTS

The S151 Officer has been consulted and has no further comments.

LEGAL IMPLICATIONS

A new Service Level Agreement will be entered into with One Voice if either Options 1 or 2 are approved.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

None

Contact Officer: Graham Cox
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E-mail: gcox@lancaster.gov.uk
Ref: N/A

Proposal for Shop mobility scheme in Lancaster and Morecambe District.

One Voice would lead this project and would work closely with Lonsdale Carers (also a charity) and Wrightcare Mobility to deliver this service. All funds raised from the service would be reinvested to cover associated costs in the hope of developing this into a sustainable social enterprise.

We will transfer the assets (scooters) from Preston Community Transport to One Voice on Friday 23rd April and they will be serviced and stored by Wrightcare Mobility until we have finalised details. Space has been block booked in both buildings to accommodate the initial provision and we would look to promote the new service with a launch day at both buildings which will be publicised via local press, radio, television and community networks.

Initially we would run the service the same days and times as Preston Community Transport; however we would ideally like to run an additional day in Lancaster and Morecambe. To maximise take up of the additional service we would spend 3 months carrying out a community consultation to find out which days would offer the greatest benefit and what other services could be provided.

We would like to “grow” this project into a community resource and build in newsletters, community websites, events, discounts on products, promotion of the wheelchair voucher scheme and a dedicated training programme for users of electric wheelchairs and scooters .

The added value of aligning Shopmobility with charities already working with disabled people and carers provides the opportunity to access free confidential information and support, community café and signposting to a variety of other services including Help Direct, CAB, Welfare Rights and Self Directed Support packages.

Our long term objective would be to offer Shop mobility 5 days a week with late night and weekend provision. In addition we would work with our existing partners carry out a feasibility study into the need for provision in Carnforth.

Partners: Lancaster City Council, One Voice, Lonsdale District Carers and Wrightcare Mobility.

Proposed start date: First week in May or as near to this as possible.

Days and times of delivery:

Lancaster Fridays 9.30 – 4.30 @ The Cornerstone

Morecambe Thursdays 9.30 – 4.30 @ The Cartmel Centre

Charges:

Daily

Electric scooters and wheelchairs £3

Manual wheelchairs £1.50

Walker / pusher £1

Weekly

Electric scooters and wheelchairs £40

Manual wheelchairs £25

Walker / pusher £8

OR

Pay an annual subscription of £50 and enjoy regular use without weekly payments. (this represents a potential saving of over a £100 over a year)

Who can use Shopmobility?

The equipment is available for people with permanent, long term or temporary mobility impairments.

How do I join?

You will need to bring 2 forms of identification (an easy read list will be available) and must be 16 years and over for insurance purposes.



Promoting City, Coast & Countryside

**EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER
NOTICE OF DECISION**

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: REQUEST TO FLY THE FLAG OF ST. GEORGE			
NAME OF DECISION TAKER:	COUNCILLOR EILEEN BLAMIRE		
POSITION AND RESPONSIBILITY HELD:	PORTFOLIO HOLDER FOR DEMOCRATIC SERVICES		
CONTACT OFFICER:	LISA JACKSON		
TELEPHONE:	(01524) 582070		
E-MAIL:	ljackson@lancaster.gov.uk		
Details of Decision:			
That approval be given to fly the flag of St George at both Lancaster and Morecambe Town Halls in support of England teams during major sporting events.			
Reasons for the decision (continue on separate sheet or append relevant papers as necessary):			
The City Council has already demonstrated that it is supportive of the England Football Team by flying the flag of St George during the competition in 2006. However, the show of support should not be limited to football and the City Council could demonstrate support of any team taking part in major competition. However, the national flag flying days would have to be observed as a priority in all cases, but flying the flag of St George at these key times will appeal to all people of the district who choose to support the England teams.			
Is the decision URGENT Yes/NO Please delete as appropriate and give reasons for urgency below:			
No			
<i>*To be completed in the case of URGENT decisions</i>			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW AND SCRUTINY COMMITTEE PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW AND SCRUTINY COMMITTEE CHAIRMAN: N/A			
I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.			
SIGNATURE OF DECISION TAKER:	Councillor Eileen Blamire		
DATE:	27 May 2010		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO.
			2010/3
DATE DECISION TAKEN:	25/5/10	DATE RECEIVED BY DEMOCRATIC SERVICES:	25/5/10
DATE DECISION PUBLISHED:	27/5/10	IMPLEMENTATION DATE (publication day + 5 working days):	7/6/10

A copy of the report considered by the decision taker should be appended to this form and forwarded immediately to Democratic Services on completion.

CABINET

**Request to fly the flag of St. George
Individual Cabinet Member Decision
(Councillor Eileen Blamire)**

Report of the Head of Democratic Services

PURPOSE OF REPORT			
To consider a request to fly the flag of St George on Lancaster and Morecambe Town Halls during major sporting events in support of England teams.			
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input checked="" type="checkbox"/> Referral from Cabinet Member
Date Included in Forward Plan	N/A		
This report is public			

RECOMMENDATION

That approval be given to fly the flag of St George at both Lancaster and Morecambe Town Halls in support of England teams during major sporting events.

1.0 Introduction

- 1.1 A request has been received to fly the flag of St George on both Lancaster and Morecambe Town Halls in support of England teams during major sporting events.
- 1.2 A similar request was received in 2006, when the City Council flew the flag of St George during the football World Cup campaign. England's participation in the 2010 football World Cup is the catalyst for this request but there are other major sporting events which will involve teams from England which could also benefit from this small show of patriotism.

2.0 Proposal Details

- 2.1 There has and continues to be vast coverage of England's participation in sporting events. The people of the Lancaster District have always supported England in sporting campaigns and the upcoming 2010 football World Cup will be no exception. Already cars and houses are adorned with flags, stickers and bunting by way of support.

2.2 By flying the flag of St George from both Lancaster and Morecambe Town Halls the City Council would be demonstrating, in a small way, its support of England teams during these major sporting events.

2.3 It must be noted however that the City Council is required to fly the Union Flag on key dates during the year. At Lancaster Town Hall there are three flag poles which would enable both the Union Flag and the flag of St George to be flown together. However, at Morecambe Town Hall there is only one flag pole so it must be noted that the Union Flag would take priority on any of those key dates.

3.0 Details of Consultation

3.1 Property Services have been consulted and have indicated that they would be happy to arrange for the flags to be flown at Lancaster and Morecambe Town Halls in accordance with their established procedures.

4.0 Options and Options Analysis (including risk assessment)

4.1 Option 1 is to decline the request to fly the flag of St George in support of England teams during key sporting events.

4.2 Option 2 is to agree to the flying of the flag on Lancaster and Morecambe Town Halls on dates on which England teams are competing in major sporting events throughout the year.

5.0 Officer Preferred Option (and comments)

5.1 The preferred option is option 2. The City Council has already demonstrated that it is supportive of the England Football Team by flying the flag of St George during the competition in 2006. However, the show of support should not be limited to football and the City Council could demonstrate support of any team taking part in major competition. However, the national flag flying days would have to be observed as a priority in all cases, but flying the flag of St George at these key times will appeal to all people of the district who choose to support the England teams.

RELATIONSHIP TO POLICY FRAMEWORK

None

CONCLUSION OF IMPACT ASSESSMENT

(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

There are no direct implications as a result of this report.

FINANCIAL IMPLICATIONS

There would be no financial cost to the Council. The City Council would use its existing flag stock to facilitate this request.

SECTION 151 OFFICER'S COMMENTS

The Deputy Section 151 Officer has been consulted and has no further comments.

LEGAL IMPLICATIONS

There are no legal implications arising from this report.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

None

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Ref:



Promoting City, Coast & Countryside

**EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER
NOTICE OF DECISION**

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION:			
CHATSWORTH GARDENS CONTINGENCY OPTIONS FEASIBILITY STUDY - consultant appointment			
NAME OF DECISION TAKER:	MARK CULLINAN		
POSITION AND RESPONSIBILITY HELD:	CHIEF EXECUTIVE		
CONTACT OFFICER:	TOM BROWN		
TELEPHONE:	01524 582326		
E-MAIL:	tbrown@lancaster.gov.uk		
Details of Decision:			
To approve the officer recommendation that ARUP be appointed as the Council's consultant for the Chatsworth Gardens Contingency Option s Feasibility Study as outlined in the tender Brief.			
Reasons for the decision:			
Council and Cabinet have requested the production of a study that will develop and appraise a contingency proposal that will provide members with a detailed cost / risk appraisal of a selected refurbishment. A competitive tender procedure has resulted in ARUP scoring the highest at the final interview assessment stage and also offering a competitive financial offer in their proposal. Although ARUP were not the lowest price tender they were within the set budget.			
IS THE DECISION URGENT			
Yes/No			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN:		N/A	
I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.			
SIGNATURE OF DECISION TAKER:	Mark Cullinan		
DATE:	21 May 2010		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO.
			OD/2010/1
DATE DECISION TAKEN:	21 May 10	DATE RECEIVED BY DEMOCRATIC SERVICES:	21 May 10
DATE DECISION PUBLISHED:	27 May 10	IMPLEMENTATION DATE (publication day + 5 working days):	7 June 10

A copy of the report considered by the decision taker should be appended to this form and forwarded immediately to Democratic Services on completion.